

OFFICE OF THE PRESIDENT
PUBLIC SERVICE
MANAGEMENT

CIRCULAR NO. 6/1994

REFERENCE NO. PS:
22/1/1VII

FROM: Permanent Secretary,
Office of the President
Public Service Management

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

Absence from duty without leave/permission during
the period 11th May to 20th May, 1994.

DATE: 1994-06-06

I refer to the above subject and wish to inform you that in keeping with the terms of resumption signed on the 20th May, 1994, with the Guyana Public Service Union and the other three Unions representing daily, weekly and fortnightly paid workers, it has been agreed that the period during which any worker was absent from duty without leave/permission should be regarded as no-pay leave.

2. It has also been agreed that the wages/salaries received by workers in respect of the days on which they were absent from duty should be recovered by deduction from wages/salaries over a maximum period of five months commencing from June, 1994. However, at the option of any worker, the amount repayable could be paid over a shorter period or in one month if the worker so elects.
3. Please also note that it was agreed that there will be no victimization on either side and all letters issued to workers as a consequence of being absent from official duties during the period 11th May to 20th May, 1994, shall be withdrawn.
4. You are therefore requested to note that above and to arrange for appropriate action to be taken to:
 - (a) recover the amounts paid to workers who may have been absent from work without leave/permission within the period 11th May to 20th May, 1994, both days inclusive; and
 - (b) to withdraw any letters which may have been issued to any worker.
5. Please bring the contents of this Circular to the attention of all the relevant staff in your Ministries/Departments/Regions/Agencies and in particular, the officers in your Personnel and Accounting Divisions/units.

(R. Sivanand, A. A.)
Permanent Secretary
Office of the President
Public Service Management.